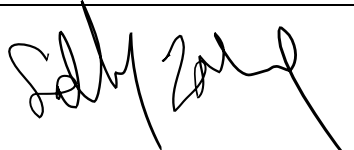


# TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

<b>TERMS OF REFERENCE (to be completed by Hiring Office)</b>	
Hiring Office:	UNFPA Egypt Country Office and National Council for Women
Purpose of consultancy:	<p>Consultancy for development of 3 case studies for UNFPA's programming addressing Gender-based Violence against Women and Girls through existing initiatives: Safe women clinics, Anti Violence against Women Coordination Unit and Anti Violence University Units.</p> <p>The objective of this consultancy is to develop from available resources, and interviews including field visits and beneficiaries, a case study report, highlighting and documenting three initiatives led by UNFPA and to explain and assess their operations, services, referrals and scope.</p> <p>This consultancy also requires delving into the intricate details and nuances of these units and their practices, operations and organisation. Through rigorous analysis, this research aims to pinpoint the key factors that contribute/can contribute to the success and sustainability of these services with a focus on public and victims outreach, feasibility, referral and coordination systems and finally costing and financial sustainability. An important element of this study is to document the role of these 3 established mechanisms and their contribution to the overall national GBV protection and response structure, the gaps they fulfil (if any) and to identify further steps needed (if any) to ensure the comprehensives of the existing structure.</p> <p>The consultant is also expected to explore the specific opportunities and challenges encountered by the different entities under study. The consultancy is expected to be drafted towards a nuanced examination of the environment's conditions, and socio-cultural dynamics.</p> <p>Furthermore, the purpose of the consultancy is to present the three interventions as case studies in order to build on many of the important results achieved in the installed national GBV protection and response structure in partnership with NCW and other relevant entities. The main focus of the study should be on:</p> <ol style="list-style-type: none"> <li>a) Prevention (awareness-raising and public outreach);</li> <li>b) Protection, response and specialised service delivery;</li> <li>c) Coordinated response.</li> </ol> <p>The results of the case study report will be developed into a knowledge product launched in partnership with the National Council for Women as a main partner. The consultant is expected to work closely with focal persons at UNFPA and NCW throughout this assignment.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p>The research is expected to provide answers to the following major questions as two levels:</p> <p><b>1.1 Level one:</b></p> <p>Decision makers (representatives from line ministries, councils, Universities, UN agencies and decision-making authorities) including:</p> <ol style="list-style-type: none"> <li>A) Perception of results achieved to date at the national level including political will, development of national strategies or mechanisms to support the on ground efforts;</li> <li>B) The allocation of funding and costing of the overall program and plans for expanding, especially that the UNFPA report on implementing the ESP identified that the region needs to focus on, in terms of costing, M&amp;E and coordination mechanisms;</li> <li>C) Scalability and sustainability of the approach and adopted initiative</li> <li>D) What type of support NCW needs from UNFPA or other entities including also what does UNFPA sees that needs more improvement but taking into consideration what is perceived as a success to date.</li> <li>E) The terms of reference and enhanced role (if applicable ) and relationship vis-a vis other relevant entities in the national GBV protection and response structure</li> </ol> <p><b>1.2 Level two</b></p> <p>Would be the service providers and government staff at national and local level (representing key stakeholders, ministries and districts) including those engaged/ supported by the Anti Violence against Women Coordination Unit :</p> <ol style="list-style-type: none"> <li>A) What are the results to date and how do they perceive work that has been carried out to date?</li> <li>B) Elaborate on the role of the Anti-Violence Coordination unit in establishing linkages and a referral processes for multi-sectoral response to address GBV against Women and Girls</li> </ol>

	<p>B) What are the forms of outreach, advocacy and methods for awareness raising to ensure that all survivors of violence and victims know about the service and have access to it?</p> <p>C) From your perspective, What is the feedback you received from the beneficiaries and target community about the services – how does it translate into action oriented interventions This question will also document success stories and what are the lessons learned from those who were not that success? In the same approach – what is the level of knowledge and change in the capacities of service providers to address multi-sectoral response and utilize the referral mechanism either at national or local levels?</p> <p>D) What were the service providers trained on, how were they selected and how has this changed their way of thinking and also addressing and dealing with victims of violence?</p> <p>E) What recommendations and needs do they have and want to share with us for more growth and improvement in the future?</p> <p>F) What is the organisational structure of the structure of the units and how do they transfer the know-how of the training if there are changes in leadership or trained staff?</p> <p>G) What is the cost of their program/activities, and do they have sustainable sources of funds and how future growth is perceived?</p> <p>H) How is beneficiaries' data collected and saved and how is it used?</p> <p>I) What more support can be offered by UNFPA and NCW?</p> <p><b>1.3 Level three</b></p> <p>Identify sample of beneficiaries representing the safe women clinics and Anti Violence against Women Units in Universities. Their input would support in:</p> <ul style="list-style-type: none"> <li>● Assess the accessibility, efficiency and quality of the services offered in both models</li> <li>● Provide feedback on their experiences, including challenges and positive feedback whenever possible</li> <li>● Identify possible reporting channels in case of any misconduct by service providers/ elaborate on its effectiveness</li> <li>● Identify the efficiency of the referral pathways adopted at the level of the district/ service delivery points/ national</li> <li>● Provide recommendations to enhance quality and efficiency of the services from their perspective</li> <li>● Reflect on further needs to enhance GBV protection and response (can be recommendations for action, scale-up, coordination, new areas of intervention, etc...)</li> </ul> <p>UNFPA in partnership with NCW will cover the costs of organizing the Focus Group Discussions (FGDs) with beneficiaries (room rent, breaks, peridium to participants).</p>
Duration and working schedule:	<ul style="list-style-type: none"> <li>- 30 working days</li> <li>- remotely / with physical or virtual meetings scheduled with UNFPA</li> <li>- Starting date: 7 November 2023 - 31 December 2023</li> </ul>
Place where services are to be delivered:	UNFPA Egypt Country Office
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Consultant is expected to be physically present in Egypt. Deliverables will vary according to the tasks between electronic and hard copy files.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> <li>- Desk review of relevant literature and documents relevant to the UNFPA and NCW programs and also reports from the selected universities and clinics;</li> <li>- Selection criteria for the identified governorates and sites for the field visits</li> <li>- List of stakeholders, local authorities, service providers and focal persons and beneficiary groups identified for interviews in each governorate/site. All relevant stakeholders on micro, macro and meso levels will be determined for KIs and FDGs will be organised physically with participants, staff and beneficiaries in different identified areas in addition to interviews with decision makers at the governorate level, with NCW senior management and UNFPA.</li> </ul>

	<ul style="list-style-type: none"> <li>- Provide the draft report for approval and then the final report with the case study and best practices (in Arabic) and a summary presentation in both languages Arabic and English;</li> <li>- Photo documentation is needed to support, along with consent from study's participants</li> </ul>
Supervisory arrangements:	Direct supervisor: UNFPA Gender Specialist
Expected travel:	Travel is expected within Egypt – to maximum three target governorates where field visits are needed. Selection criteria to be identified with UNFPA and consulted with partners at NCW
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> <li>- The candidate must have very good knowledge of a range of Gender, Human Rights and Rule of Law issues in Egypt as well as social sciences and statistics.</li> <li>- Minimum of Masters degree in Gender Studies, Political Science, Sociology, or relevant degree</li> <li>- Track-record in development and formulation of case studies, UN program assessments, studies and/or research</li> <li>- Previous relevant professional experience in the UN system, development agenda with strong focus on gender.</li> <li>- Strong interpersonal and communications skills, strong reporting skills and good familiarity with UNFPA program cycle as well as NCW programs.</li> <li>- Proficiency in Arabic and English is required (written and spoken)</li> </ul>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	n/a
Other relevant information or special conditions, if any:	
Signature of Requesting Officer in Hiring Office:	
Date:	