



JOB DESCRIPTION

Official Job Title:	Project RH/FP Specialist
Duty Station:	Cairo, Egypt
Grade (Classified)	SB-4
Post Number:	
Post Type:	<input type="checkbox"/> Rotational <input checked="" type="checkbox"/> Non-Rotational

1. Organizational Location

The Project Reproductive Health/Family Planning (RH/FP) Specialist will be located in Egypt Country Office (CO) in Cairo. S/He will undertake frequent visits to implementing partners. S/He will have to undertake travels to Upper Egypt to support field day to day activities. Under the overall guidance of the EU Programme Manager, s/he will directly report to her.

2. Job Purpose

UNFPA aims to leverage the opportunities provided by the 2030 Agenda UNFPA Strategic Plan (2018-2021) and Country Programme to promote reproductive health (RH) including family planning (FP) within multiple platforms and in partnerships with local actors.

Within the context of the project “*EU Support to Egypt’s National Population Strategy*”, UNFPA aims to contribute to lowering Egypt’s population growth rates and more specifically to increase the use of voluntary, rights based FP through improved supply of FP services and commodities, increased demand for FP, and enhanced population governance. UNFPA will be partnering with different implementing partners be it ministries, councils, NGOs, etc. in order to implement the projects activities at national level with a specific focus on Upper Egypt.

The Project RH/FP Specialist ensures the effective management of the EU supported UNFPA project and activities mainly in the areas of RH/FP for the work with religious leaders through Faith based organizations, NGOs, related ministries, as well as for the work with the Ministry of Education and Technical Education.

3. Major Activities/Expected Results

The Project RH/FP Specialist is a substantive contributor to the “*EU Support to Egypt’s National Population Strategy*” project supported team for Upper Egypt, in collaboration with Government counterparts, NGOs and other development partners.

The Project RH/FP Specialist will:

- Provide technical support to the development of policy and advocacy documents to address RH/FP with religious leaders and for the work with the education sector;
- Guide and facilitate the delivery of the “*EU Support to Egypt’s National Population Strategy*” project activities particularly for RH/FP for religious leaders and for young people in the education sector/he ensures and guides the appropriate application of systems and procedures

- and develops enhancements if necessary;
- Oversee the activities with partners on the implementation of the identified interventions related to RH/FP for both targets population mentioned above;
 - Conduct field visits to assess the quality of the activities implemented by the implementing partners in RH/FP, and especially to Upper Egypt;
 - Undertake regular monitoring missions and meetings with relevant actors including project partners in assessing the progress to advise on appropriate response strategies;
 - Identify constraints and recommend corrective action;
 - Undertake follow up actions on RH implementation interventions and prepares reports;
 - Coordinate with government counterparts and CSOs when needed, to ensure implementation of activities;
 - Review and submit all requests for new related activities for ongoing RH-related interventions;
 - Participate in meetings and provide feedback on bottlenecks & constrains and work related to RH/FP with all relevant partners mainly to propose suitable solutions;
 - Analyze and report on progress in implementation of project's activities by different partners in terms of achieving results and using existing monitoring and evaluation tools;
 - Provide necessary information for resource mobilization efforts when needed on RH/FP;
 - Document lessons learnt and participate in dissemination to relevant partners;
 - Ensure the linkage among RH/FP, gender, and youth activities and the integration of updated and evidence based knowledge related to RH/FP;
 - Prepare documentation, briefs and stories on RH/FP activities;
 - Build and maintain strong networks for RH/FP issues from government, civil society, non-government and development actors;
 - Carries out any other responsibility given by the EU Programme Manager.

4. **Work Relations**

The Project RH/FP Specialist coordinates and oversees the work of the implementing partners as well as facilitates the work of RH/FP related consultants, advisors, and experts for this area, and mainly in regards to religious leaders and education sector. The Project RH/FP Specialist establishes and maintains collaborative relationships with relevant counterparts in government and civil society to address emerging issues, mainly in RH/FP. S/He must effectively influence counterparts from diverse backgrounds to contribute to achieving UNFPA's mandate.

Internal contacts include the CO's programme team, and more specifically the SRH cluster.

External contacts include other UN agencies, counterparts and partners.

5. **Job Requirements**

Education:

Advanced university degree in Health, Public Health, Sexual and Reproductive Health, or related field.

Knowledge and Experience:

- 5 years of increasingly responsible relevant professional experience, including experience in programme management, including large multi-sector projects, designing and appraising proposals and actively liaising with relevant and potential project partners;
- Proven experience in RH, FP, and adolescent sexual and reproductive health and right;
- Understanding of Human Rights dimensions of RH/FP;
- Field experience is strongly desirable;
- Strong track record of technical leadership, and proven ability to produce demonstrable results;
- Strong verbal and written communications skills in English and in Arabic;

- Demonstrated ability to network within the academic and development community; familiarity with management and monitoring tools is desirable; familiarity with Information Communication Technology/Enterprise;
- Knowledge on the work of the Ministry of Education and Technical Education and/or religious leaders is an asset;
- Prior experience in the UN system will be a strong asset;

Values:

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing diversity in all its forms
- Embracing change

Core Competencies:

- Achieving Results
- Being Accountable
- Developing and Applying Professional Expertise/Business Acumen
- Thinking Analytically and Strategically
- Working in Teams/Managing Ourselves and our Relationships
- Communicating for Impact

Functional Skill Set:

- Advocacy/Advancing a Policy Oriented Agenda
- Results-Based Programme Development and Management
- Leveraging the resources of national governments and partners/Building strategic alliances and partnerships
- Innovation and Marketing of New Approaches
- Resource mobilization
- Job knowledge/Technical expertise

Languages:

- Fluency in English and Arabic