



JOB DESCRIPTION

Official Job Title:	FGM & Harmful Practices Project Analyst
Duty Station:	Egypt
Grade (Classified)	SB4- Peg 1
Post Number:	
Post Type:	<input type="checkbox"/> Rotational <input checked="" type="checkbox"/> Non-Rotational

1. Organizational Location

The FGM & Harmful Practices Project Analyst will be located in Egypt Country Office (CO) in Cairo. S/He will directly report to the FGM Coordinator under the overall guidance of the SRH Specialist and Team Leader for SRH and Harmful Practices while coordinate closely with the Gender Based Violence team in UNFPA CO.

2. Job Purpose

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Under the overall guidance of the UNFPA-UNICEF global FGM programme, that aims to support the acceleration of FGM abandonment in Egypt. UNFPA will be partnering National Committee for FGM eradication as well with different implementing partners be it ministries, councils, NGOs, etc. in order to implement the programme activities at national level.

Working within the Country Office (CO) environment, you will support the effective management UNFPA activities in the areas of gender and development with focus on harmful practices and FGM. The primary focus will be placed on interventions and support on the FGM portfolio, within the context of harmful practices in Egypt and overall development.

You will guide and facilitate the delivery of UNFPA's programmes by monitoring results achieved during implementation.

You will ensure the appropriate application of systems and procedures and develops enhancements if necessary. Your primary focus will be to work on supporting the implementation of FGM and harmful practice portfolio in the CO.

You will assist in monitoring results achieved during implementation, guiding the appropriate application of systems and procedures, and developing enhancements as required.

3. Major Activities/Expected Results

- Participating in the formulation of the country programme and component projects, by compiling and analyzing information relevant to the UNFPA's role in the country, drafting project documents and work plans; and preparing tables and statistical data.
- With guidance evaluate project and programme activities, establishing ways to systematically assess achievement; participating in monitoring meetings and preparing regular inputs to status and progress reports.
- Analyzing and interpreting the political, social and economic environment relevant to UNFPA activities with focus on harmful practices and FGM, and identifying opportunities for UNFPA assistance and intervention.
- In conjunction with the FGM Programme Analyst analyze policy papers, strategy documents and national development plans; preparing draft briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Participate in assessing implications of new policy developments and strategies on programme execution, and ensuring their integration.
- Assisting in implementing knowledge management strategies to capture lessons learned and best practices, sharing these with management for future planning.
- Assisting in the formulation and design of the Harmful practices and FGM portfolio, in line with Government priorities and according to UNFPA programme policies and procedures.
- Provide inputs to assist the FGM Programme Analyst in advocacy and resource mobilization efforts of the CO, by Assisting with organizing and conducting of donor meetings and public information events, including preparing relevant background material for these events.

4. Work Relations

The FGM and Harmful Practices Project Analyst coordinates and oversees the work of the implementing partners as well as facilitates the work of consultants, advisors, and experts for this area when need be. The FGM and Harmful Practices Analyst establishes and maintains collaborative relationships with counterparts in government and civil society to address emerging harmful practices related issues when requested. S/he must effectively influence counterparts from diverse backgrounds

to contribute to achieving UNFPA's mandate.

Internal contacts include the CO's programme team, and more specifically the SRH cluster, in close coordination with the Gender/GBV Cluster.

External contacts include other UN agencies, counterparts and partners including international NGOs

5. **Job Requirements**

Education:

Advanced degree in Gender and Development, Sociology, Health, Population, Demography and/or other related social science discipline.

Knowledge and Experience:

- A minimum of two years professional experience in the field of gender and development, population and/or youth activities, with experience in programme/ project management is desirable
- Practical experience in design, monitoring and evaluation of development projects
- Experience using office software packages and web-based management systems.

Languages:

Fluency in Arabic & English

Values:

- Exemplifying integrity,
- Demonstrating commitment to UNFPA and the UN system,
- Embracing cultural diversity,
- Embracing change

Core Competencies:

- Achieving results,
- Being accountable,
- Developing and applying professional expertise/business acumen,
- Thinking analytically and strategically,
- Working in teams/managing ourselves and our relationships,
- Communicating for impact

Functional Skill Set:

- Advocacy/ Advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Delivering results-based programmes
- Internal and external communication and advocacy for results mobilization