



JOB DESCRIPTION

Official Job Title:	Field Project Youth Analyst
Duty Station:	Cairo, Egypt
Grade (Classified)	SB-3
Post Number:	
Post Type:	<input type="checkbox"/> Rotational <input checked="" type="checkbox"/> Non-Rotational

1. Organizational Location

The Field Project Youth Analyst will currently be located in Egypt Country Office (CO) in Cairo, and might be moved to Asyut sub-office when opened. He/she will have to undertake travels to Upper Egypt governorates to support field day to day activities.
Under the overall guidance of UNFPA Representative, he/she will report to the Field Project Coordinator .

2. Job Purpose

The Field Project Youth Analyst ensures the effective management of the EU supported UNFPA project and activities in areas of Youth with particular focus for field focused activities for the Upper Egypt area. S/he oversees project formulation and evaluation activities for Upper Egypt. S/he collaborates with CO's other programme & operation teams.

3. Major Activities/Expected Results

The Field Project Youth Analyst is a substantive contributor to the EU supported project team for Upper Egypt, in collaboration with Government counterparts, NGOs and other development partners. The Field Project Youth Analyst will:

- Guide and facilitate the delivery of UNFPA-EU youth supported activities for Upper Egypt. He/She ensures and guides the appropriate application of systems and procedures and develops enhancements if necessary.
- Oversee EU youth supported related project implementation for Upper Egypt, establishing collaborative partnerships with executing agencies, government counterparts and other UN agencies to facilitate timely and efficient delivery of project inputs, and addressing training needs of project personnel.
- Support the formulation and design of the EU supported youth activities for Upper Egypt, in line with Government priorities and according to UNFPA programme policies and procedures.
- Provide necessary information for resource mobilization efforts when needed.
- Analyze and interpret the political, social and economic environment and trends relevant to Youth for Upper Egypt and identifies strategic opportunities for UNFPA assistance and

intervention.

- Establish linkages between existing Youth and other country programme components for Upper Egypt to ensure synergies between programmes and maximize programme impact.
- Support the development of relevant advocacy and policy documents for Upper Egypt to address Youth issues through various key partners.
- Support the achievement of the EU supported activities results by ensuring appropriate policies and procedures are applied, and appropriate monitoring and oversight mechanisms and systems are established and implemented.
- Analyze and report on the EU supported activities' progress in Upper Egypt in terms of achieving results.
- Carries out any other responsibility given by the Field Project coordinator.

4. Work Relations

The Field Project Youth Analyst coordinates and oversees the work of the implementing partners in Upper Egypt as well as facilitates the work of consultants, advisors, and experts for this area. The Field Project Youth Analyst establishes and maintains collaborative relationships with counterparts for Upper Egypt in government and civil society to address emerging youth related issues. S/he must effectively influence counterparts from diverse backgrounds to contribute to achieving UNFPA's mandate.

Internal contacts include the CO's programme team, and more specifically the SRH/GBV cluster.

External contacts include other UN agencies, counterparts and partners in Upper Egypt including international NGOs.

5. Job Requirements

Education:

Advanced degree in social science field.

Knowledge and Experience:

- Two years professional experience in the field of development
- Knowledge and work experience in youth development
- Familiarity with the youth situation in Upper Egypt mainly in term of reproductive health and harmful practices
- Computer skills (word processing, spreadsheets, statistical analysis software application, internet search, etc.)

Values:

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing cultural diversity
- Embracing change

Core Competencies:

- Achieving results
- Being accountable
- Developing and applying professional expertise/ business acumen
- Thinking analytically and strategically
- Workings in teams/ managing ourselves and our relationships
- Communicating for impact

Managerial Competencies:

- Providing strategic focus
- Engaging internal/ external partners and stakeholders
- Leading, developing and empowering people/ creating a culture of performance
- Making decisions and exercising judgment

Functional Skill Set:

- Advocacy/ Advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Delivering results-based programme
- Internal and external communication and advocacy for results mobilization

Languages:

- Fluency in English and Arabic