


## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

<b>TERMS OF REFERENCE</b>	
Hiring Office:	UNFPA Egypt Country Office
Purpose of consultancy:	<p><b>The overall purpose of the consultancy is Review Essential Services Package (ESP) Guidelines to Enhance Response and Strengthen Referral Mechanisms for Adolescent Girls, Especially in Cases of FGM and Child Marriage</b></p> <p>Since 2018, UNFPA coordinated the Essential Services Package (ESP) joint-program in Egypt in collaboration with 11 relevant ministries and key UN agencies (UNDP, UNODC, WHO and UN Women). The objective of this joint-program is to provide adapted guidelines on enhanced coordinated services for women and girls subjected to violence in the health, police and justice, social services, and coordination and governance sectors in the legal, social and medical sectors. The ESP outlines the necessary core services in the health, police and justice, social services sectors to ensure the rights, safety, and well-being of women and girls affected by GBV. Additionally, the ESP provides guidelines on common principles, characteristics, and foundational elements for quality service delivery, coordination, and governance. These guidelines aim to strengthen service delivery through a rights-based approach, promote coordinated multi-sectoral responses to GBVAWG, and ensure that existing essential services align with international standards. Implementing the ESP served to bolster national systems to respond to GBVAWG and operate in harmony with the quality Standards for Prevention and Response to Gender-Based Violence.</p> <p>Given the heightened vulnerability of adolescent girls to harmful practices such as FGM and child marriage, it is crucial to review and adapt the Essential Services Package (ESP) guidelines. This review will ensure that the response mechanisms are specifically tailored to address the unique risks faced by adolescent girls. By strengthening coordinated referral mechanisms, the revised guidelines will provide a more effective and comprehensive support system, safeguarding the rights and well-being of these young individuals.</p> <p><b>Objective:</b></p> <p>The objective is to assess the current essential services package and create a detailed response plan that focuses on protection, health, and legal services for adolescent girls who are at risk of or affected by FGM and child marriage. Our aim is to provide coordinated, high-quality services that are suitable for their age and responsive to the needs of both adolescent girls and their families</p>

	<ul style="list-style-type: none"> <li>- Review the Current Essential Service Package including the six modules (Overview and introduction, Health, Justice and Policing, Social Services, Coordination &amp; Governance and Implementation Guide )</li> <li>- Assess the effectiveness and gaps in the existing service package and identify areas for improvement and integration of services.</li> <li>- Develop a Comprehensive Response Package that includes protection, health, and legal services and ensure that the package is tailored to the specific needs of adolescent girls and their families</li> <li>- Establish mechanisms for coordinated service delivery</li> <li>- Develop quality assurance protocols to ensure high standards of service..</li> </ul>
<p>Scope of work:</p> <p><i>(Description of services, activities, or outputs)</i></p>	<p>The consultant will be expected to:</p> <p><b>Conduct a thorough review of the current essential service package.</b></p> <ol style="list-style-type: none"> <li>1. Mapping and assessment of the availability and accessibility of the current essential services package.</li> <li>2. Analyze the challenges, opportunities, gaps and requirements for GBVAWG prevention and response services specific to adolescent girls</li> <li>3. Review existing laws and policies that affect adolescent girls' access to essential services and assess the coordination mechanisms in place to ensure the effective delivery of these services for adolescent girls.</li> <li>4. Engage with stakeholders, including service providers, adolescent girls, and their families, to gather insights and feedback. This should be done through consultations with a very clear methodology that should be clarified in the technical proposal.</li> </ol> <p><b>Develop Response Package:</b></p> <ol style="list-style-type: none"> <li>1. Design a response package that integrates protection, health, and legal services.</li> <li>2. Ensure the package is culturally sensitive and contextually relevant.</li> </ol> <p><b>Develop a coordination and implementation guideline:</b></p> <ol style="list-style-type: none"> <li>1. Develop implementation guidelines including coordination framework training materials for service providers.</li> <li>2. Establish monitoring and evaluation framework to track the effectiveness of the response package.</li> <li>3. Provide recommendations for continuous improvement.</li> </ol>
<p>Duration and working schedule:</p>	<p>The consultancy is expected to be completed within four months from the date of contract signing.</p>
	<p>The above-mentioned scope of work will be carried out in Cairo</p>
<p>Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):</p>	<p>Deliverables in English :</p> <ol style="list-style-type: none"> <li>1. Methodology for Developing the Mapping and Recommendations for the Adaptation of ESP for Adolescent Girls</li> <li>2. A detailed mapping of essential gender-based violence services for adolescent girls, incorporating considerations for child marriage and female genital mutilation, with an age-responsive perspective.</li> </ol>

	<ol style="list-style-type: none"> <li>3. A thorough document outlining the comprehensive response package.</li> <li>4. Implementation Guideline that includes a coordination framework, recommendations for ongoing improvement, and training materials.</li> <li>5. A validation workshop with relevant stakeholders with a presentation summarizing the methodology, findings, and recommendations.</li> </ol>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<p>As per the above scope of work, the following reports will be submitted:</p> <ul style="list-style-type: none"> <li>• Methodology for Developing the Mapping and Recommendations for the Adaptation</li> <li>• Detailed mapping of essential gender-based violence services for adolescent girls, Document outlining the comprehensive response package</li> <li>• Implementation Guideline</li> <li>• Report of the validation workshop with relevant stakeholders</li> </ul>
Supervisory arrangements:	The consultation will be supervised by Girls Empowerment Analyst and the GBV Services Analyst
Expected travel:	NA
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> <li>• Advanced degree in law, social sciences, or a related field (Additional coursework in Women/Gender Studies is an asset)</li> <li>• At least 8 years of experience in the field of preventing and responding to gender-based violence</li> <li>• Experience with GBVAWG provision for adolescent girls, including on child marriage and female genital mutilation</li> <li>• Familiarity with ESP and tools to prevent and respond to GBVAWG, including harmful practices</li> <li>• Excellent analytical, communication, and report-writing skills.</li> </ul>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	NA
Other relevant information or special conditions, if any:	<p>Interested candidates should submit the following:</p> <ul style="list-style-type: none"> <li>• Technical proposal outlining the approach, methodology, and timeline</li> <li>• Financial proposal with a detailed budget breakdown</li> <li>• Portfolio of relevant past projects and client references</li> <li>• Profiles of the key personnel who will be involved in the project</li> </ul>
Signature of Requesting Officer in Hiring Office:	<p>DocuSigned by:    467EC7B56E074EF...</p>
Date:	

