

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Egypt Country Office
Purpose of consultancy:	<p>Since May 2019, UNFPA has been supporting the National Committee for the Eradication of FGM under the leadership of the National Council for Women (NCW) and National Council for Childhood and Motherhood (NCCM).</p> <p>As part of the global UNFPA-UNICEF joint programme, UNFPA has been supporting the National Committee in awareness raising, community work, advocacy, strategic planning, etc.</p> <p>In this context, and under the overall leadership of the NCW and in close coordination with UNFPA, it was agreed to contract a consultant to support in awareness raising efforts.</p> <p>The selected consultant will develop the script and produce 5 Television episodes relating to FGM and root causes of GBV linked to FGM</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<ul style="list-style-type: none"> • Research on the subject of 5 TV episodes 3 episodes on FGM, 2 episodes on root causes of GBV linked to FGM • Develop 5 scripts on the above mentioned topics • Undertake the production of 5 TV episodes
Duration and working schedule:	<p>This contract will end by the 31st of December</p> <p>November 30, 2019: Submission of 5 scripts</p> <p>December 25, 2019: Production of 5 episodes</p>
Place where services are to be delivered:	In Cairo
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>All the requested work shall be concluded by December 25, 2019.</p> <ul style="list-style-type: none"> • Upon submission of the 5 scripts, 50% by November 30, 2019 • Upon finalising of the 5 episodes 50%, by December 25, 2019
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The consultant will be closely monitored by UNFPA FGM analyst in coordination with the NCW
Supervisory arrangements:	UNFPA FGM Analyst will be responsible for overseeing the work
Expected travel:	No
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> - Advanced degree in communication, law, population, health, political or social sciences - Minimum 15 years of experience in the field of gender, FGM is an asset - Thorough experience in developing and producing TV shows

	<ul style="list-style-type: none">- Working knowledge of the UN/other international organizations, NGOs and the Egyptian governmental sector (more specifically experience working with Ministries or national councils)- Experience on legislations, public policy, gender FGM, and GBV- Experience in facilitating similar processes.
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	N/A
Other relevant information or special conditions, if any:	
Signature of Requesting Officer in Hiring Office: Date: 05.11.2019	