

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

<b>TERMS OF REFERENCE</b> for a National Consultant to Develop a National Costed Implementation plan (CIP) for Family Planning Commodity Security for the period 2019- 2024	
Hiring Office:	UNFPA, Egypt CO
Purpose of consultancy:	<p>The Total Fertility Rate (TFR) in Egypt is 3.5 (DHS 2014). The national stated population goal is to reduce total fertility, i.e., TFR to reach (by 2030 NPS 2015). To reach this goal with the current mix of family planning methods, the national program must increase the current Contraceptive Prevalence Rate (CPR) of 58.5 per cent to around 71.6 per cent.</p> <p>In November 2010, UNFPA Egypt country office (CO) assessed the Logistics System For Contraceptives at the Ministry of Health and Population (MOHP). The assessment showed that Egypt no longer relies on donor support for contraceptives' procurement and supply. The MOHP operates the majority of the family planning (FP) clinics in the country and shoulders the full responsibility of contraceptive security in the public sector, including procurement and logistics that are the two program areas vital to the achievement of Egypt's population goal.</p> <p>The assessment indicated that the Logistic Management Information System (LMIS) (EPTC logistics system) meets the standards for record keeping and reporting. However, there is no provision in the reporting forms for recording lost, damaged, expired or destroyed commodities, and there is no reporting mechanism to document complaints about commodity quality from either the service provider's or the client's side. In addition, the assessment report indicated the existence of two separate systems for consumption and storage/distribution data in the public sector, and monthly meetings at the Logistics Unit to reconcile the summary reports from EPTC and the TA8. The TA form was reviewed in 2009 but the recommended changes were not introduced.</p> <p>The sustained, secure and timely availability of a wide range of quality reproductive health commodities requires a well-functioning health logistics system that provides equitable access to a range of products required by the target population. Such a system includes a supply chain management component which integrates both supply and demand side management.</p> <p>The UNFPA Egypt CO, as part of its support to the Government of Egypt FP program, will advocate for the establishment of a strategic budgeting process to scale up of FP. As such it will support the MOHP/ Family Planning Sector (MOHP/FPS) to develop a national costed implementation plan (CIP) for FP with action plans for the 27 governorates.</p> <p>UNFPA CO will recruit a national consultant to support the MOHP developing a national Costed Implementation Plan for FP Commodity Security for the period 2019-2023 including the identification of partners at central and governorates level.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p>Under the supervision and guidance of the UNFPA Egypt CO RHCS specialist, the national expert will undertake the following tasks:</p> <ul style="list-style-type: none"> <li>• The preparatory and strategy priorities and directions development phase: desk review of available documents and assessments including the one of JSI.</li> <li>• Consultative interviews with partners and MOHP.</li> <li>• Develop the draft zero of FP commodity security document. The consultant will facilitate a central level meeting to draw the roadmap for the development of the FP commodity security. This will be followed by a series of consultative meetings at governorates level. This document should include the following:               <ul style="list-style-type: none"> <li>○ Key priorities</li> <li>○ Strategic directions</li> <li>○ Interventions (what)</li> <li>○ Approaches (how)</li> <li>○ Responsibilities (who)</li> <li>○ Submit the FP commodity security for review to UNFPA</li> <li>○ Develop the CIP for the five-year based on above results</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Finalize based on review received</li> <li>○ Facilitate national workshop to validate the CIP.</li> <li>○ Develop an advocacy policy paper on strategic budgeting.</li> </ul>
Duration and working schedule:	In total: 7-8 months
Place where services are to be delivered:	The services will be delivered in Cairo, with possible workshops with MOHP stakeholders from different levels of supply chain system within the Ministry
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<ol style="list-style-type: none"> <li>1. CIP and FP commodity security after 6 months of contract signature</li> <li>2. Policy paper after one month from CIP</li> </ol> <p>The deliverables to be submitted in a soft and hard copy</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ol style="list-style-type: none"> <li>1. Meeting at the beginning of the consultancy to brief the consultant on the scope of the work as well as introduce him/her to the MOHP</li> <li>2. Meeting to prepare for the drafts of CIP and FP commodity security</li> <li>3. Meeting to discuss the above documents</li> <li>4. Meetings to prepare and discuss the policy brief</li> </ol>
Supervisory arrangements:	The consultant will work closely with the UNFPA RHCS Specialist
Expected travel:	NA
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> <li>• Post-graduate University Degree or equivalent in public health, health management, economics or relevant fields</li> <li>• Proven experience in developing Reproductive Health Commodity Security, CIP and policy brief;</li> <li>• Familiarity with the Egyptian medical, social, and health context and public sector institutions of relevance to RHCS.</li> <li>• Strong verbal and written communications skills in Arabic</li> <li>• Excellent computer skills (Word, Excel and PowerPoint).</li> </ul>
Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:	<p>UNFPA will:</p> <ul style="list-style-type: none"> <li>• Introduce the consultant to the MOHP and facilitate the meetings with stakeholders</li> <li>• Collect all relevant readings and resources and share them with the consultant</li> </ul>
Other relevant information or special conditions, if any:	
<p>Signature of Requesting Officer in Hiring Office: Abdulla Alkamel</p> <p>Date: 9/4/2019</p> 	