

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT
Social, Economic, and Legal Empowerment of Egyptian Women Program

TERMS OF REFERENCE (In depth/Secondary Analysis of the Egypt Economic Cost of GBV Survey)	
Hiring Office:	UNFPA Egypt CO
Purpose of consultancy:	<p>UNFPA intends to contract out secondary analysis of the Egypt Economic Cost of Gender –Based Violence Survey conducted 2015, in partnership with NCW and CAPMAS. This analysis will provide evidence for programming and policies in the area of gender equality and combating Gender Based Violence. The situation analysis is to:</p> <ol style="list-style-type: none"> 1. <u>Assess gaps</u>; that is, current situation against actual needs; 2. Use a <u>human rights based approach</u>, focusing on right-holders and duty-bearers; 3. Focus, in each thematic area, on the three programmatic levels of <ol style="list-style-type: none"> (a) enabling environment (legislation, policies, social norms); (b) services; (c) information and communication; <p>Secondary analysis is statistical analysis that is supposed to complement and position in the corpus of the relevant literature on the topic, while addressing national policy relevant issues and considering the perspectives of main stakeholders involved. It should be scientifically and statistically sound and present the analysis in a jargon-free style suitable for policy-makers. It Should be written in non-technical English/Arabic and be accessible to the interested public which is not necessarily experts in research.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Conduct the analysis in close cooperation and under the supervision of UNFPA country office and keep close contact with UNFPA supervisor all through the following major stages:</p> <ol style="list-style-type: none"> 1. Stage One: Conceptual framework and literature Review <ol style="list-style-type: none"> a. Prepare and submit a final and agreed conceptual and analytical framework based on this TOR; b. Collect available and relevant publications and studies and submit an inception report which includes methodology, available data sources clustered by key focused areas, and work plan of activities with time frame; and c. Facilitate consultation meetings with relevant entity 2. Stage Two: Quantitative analysis of existing surveys <ol style="list-style-type: none"> a. Develop set of indicators and required tables in consultation with UNFPA b. Descriptive analysis and interpretation of generated tables 3. Stage Three: Field work <ol style="list-style-type: none"> a. Based on the quantitative data; undertake qualitative analysis including semi-structured interviews with key informants and focus groups, as required 4. Stage four: Data Validation <ol style="list-style-type: none"> a. Validate the analysis findings through meetings and/or round-table group discussions. 5. Stage Five: Information analysis, report writing and dissemination <ol style="list-style-type: none"> a. Produce complete Analytical report (1st draft and final report) to

	<p>be approved by UNFPA.</p> <p>b. Facilitate a dissemination workshop of the results of the analysis.</p> <p>The consultancy should take place throughout the duration of 2 months.</p> <p>The consultancy will involve</p> <ul style="list-style-type: none"> • Participate in the design discussions to agree on themes • Draft a Methodological approach for the analysis • Engage in discussions and exchanges with partners National / international bodies and the various actors • Substantively contribute to the review of and data analysis and write up of the final report and provide detailed feedback and edits; • Draft <u>2 policy papers</u> / position papers. The topics will be determined in consultation with UNFPA to best inform policy makers on the policies, the legislative frameworks needed to protect women and respond to needs of victims of GBV and accordingly curb down GBV prevalence rates in Egypt. (Plan is to disseminate the policy papers during the 16 days of activism) <p><u>Expected deliverables</u></p> <ol style="list-style-type: none"> 1. A conceptual framework of a maximum 4 pages; 2. An interim report of 20 pages, which should contain a draft of the first chapters as well as an outline of the work to be carried out further; 3. A presentation to the advisory committee on the draft to receive UNFPA comments and feedback, 4. A final standard report of approximately 40-60 pages or 24,000 words. (These pages and word counts to include all content, including annex and bibliography.); 5. An abstract of maximum 150 words, which shall be delivered at the same time as the final report. The purpose of the abstract is to act as a reference tool helping the reader to quickly ascertain the study's subject. It also serves as a preview of the report on the publications area of UNFPA CO website. 6. An executive summary of maximum 1200 words, which shall be delivered at the same time as the final report. The executive summary shall provide information on <ol style="list-style-type: none"> (i) purpose / motivation /problem statement, (ii) methodology / procedure / approach, (iii) Results / findings and (iv) conclusion / implications / recommendations. <p>The content should fall under the following standard headings: Introduction; Policy context; Key findings; Policy pointers or Conclusions.</p> 7. All deliverables will be submitted in both English and Arabic languages.
	<p>The assignment will be for a duration of 2 months. The consultancy shall start early October</p>
<p>Place where services are to be delivered:</p>	<p>Cairo, Egypt</p>
<p>Monitoring and progress control,</p>	<ul style="list-style-type: none"> • The consultant shall closely work with the CO, and provide monthly reports on the progress of work;

including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> • Adhere fully to UNFPA M&E requirements
Supervisory arrangements:	The consultant shall work under direct supervision of the GBV program Analyst and Assistant Representative, Egypt CO
Expected travel:	NA
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> • Advance degree in demography/ Population data studies/public health/ statistics/research or relevant social science; • Minimum 10 years of experience; • Proven research experience in social research including on gender, gender and development and GBV • Familiarity with UNFPA mandate areas of gender and development; • Well documented experience in gender and development related institutions
Signature of Requesting Officer in Hiring Office:	
Date:	

Qualified experts are advised to submit their resume, P11 form and a financial proposal to Egypt.jobs@unfpa.org by close-of-business on Wednesday September 27, 2017 Indicating "In depth/Secondary analysis of the Egypt Economic cost of GBV Survey" in the Subject line of the email.